SECRETS TO SOAR

Insider Tips for Auburn's Transfer Students

Class Registration time is near!

While we are midway through the fall semester, it is already time to start looking toward the next semester and thinking about what classes you plan to take. Class registration begins to open on November 5th based off of the number of hours you have completed. Make sure to start planning your class schedule now so you are ready when your specific time ticket opens.

Here are some frequently asked questions to help you:

When do I register?

Your specific time ticket will be posted to your AU Access three weeks prior to registration. Your time will be listed on the My Academics tab under the Academic Profile heading.

How do I register for classes?

Check out a how to video at fye.auburn.edu/orientation/class-registration-assistance/ or the attached page from your Tiger Transitions book. This will walk you through the registration process.

Where can I see when the classes are offered?

The easiest way is to use Tiger Scheduler which we explain more on the next page.

What do I do if it says there is a hold on my account?

You will need to contact the specific office the hold corresponds with to get it resolved and removed. It is a good idea to click the "View Holds" link on the My Academics tab before your time ticket opens so you can resolve any holds before your registration time starts.

Should I meet with an Advisor before registering?

YES! Some colleges may even require it before registering. It is ALWAYS a good idea talk with your advisor about what classes to take for the next semester and to make sure you are on the right track for your major/career path before you register. To schedule a meeting with your advisor use Advise Assist. The Advise Assist icon is in the My Academics tab and it will help you schedule an appointment with your advisor.

It says I need an alternate pin. What does this mean?

Since some colleges require advising, your advisor may put a special "alternate" PIN on your record to prevent you from registering until you meet with him or her. Once you do, your advisor will change your alternate PIN and inform you of this number. After entering that number, you will be able to register for classes. (This is just another of the many reasons why it's so important to see you advisor before you register!)

What happens if I start registering and the class I wanted is closed?

If this happens, there are a couple of different things you can do.

1. You can do a class search or use Tiger Scheduler to see if the same course is offered at a different time.
2. You can try to waitlist the class if that is an option. If you get on the waitlist for a course, you will receive an email if a spot becomes available and you will then have 24 hours to claim it on AU Access.
3. You can see if there is another class you can take instead. It is a good practice to have some backup classes, like core courses or other alternatives, ready in case you run into any conflicts when you're registering.

Finally, if you do not get your perfect schedule when you first register, remember that you can continue adding and dropping classes through the five days of the semester. People are frequently changing their schedules so keep an eye on it and a spot may open up.

Dates To Remember

Oct 5: eBill Due. It was posted on September 13.

Oct 8: Deadline for Professors to submit Early Alert/Mid-Term Grades for all students in Core and First Year Seminar Classes. This is a great time to evaluate how you are doing in each of your classes and seek help if needed.

Oct 11: eBill posted for Miscellaneous Fall Charges and will be due Nov 9.

Oct 11-12: Fall Break (No Classes)

Oct 18: Deadline to request to move finals if you have more than two scheduled on the same day. You should request this through your Associate Dean.

Nov 2: Last Day to Withdraw from a course with no grade penalty. "W" assigned.

Nov 5: Spring Registration Begins. Be sure to check AU Access in late October for your specific registration time.

Nov 15: First eBill of Spring semester posted. It will be due Dec 7. Schedules are subject to cancellation for non-payment.

Nov 19-23: Thanksgiving Break (No Classes)

Dec 7: Last Day of Fall classes

Dec 10-14: Finals

Jan 9: Spring Classes Begin

Transfer Student Spotlight

In many ways, the transfer process can seem overwhelming at times. Last summer while I was preparing to move to Auburn from Dallas, Texas, I barely had time to breathe as I tried to figure out which credits would transfer from my previous institution, where I would live, and how I would fit in once I arrived. To be perfectly honest, I was scared, and didn't know what to think as I made the transition to Auburn.

One year later, I am so grateful for the Auburn Family, and I am happy to say that coming to Auburn has been one of the best decisions I've ever made. It doesn't happen overnight, but I can truly say that I have made lifelong friends and created lasting memories here. As a transfer student, getting involved on-campus was the best way I found to meet people and create real friendships. Organizations made this big campus smaller and more familiar. I promise you that you will gain so much by putting yourself out there and that you will find your group here at Auburn.

My second tip from someone who has been in your shoes is that it's important not to lose sight of the reason you're attending Auburn in the first place, which is to get an education. To me finding balance between all of my responsibilities and priorities helped me perform better in my classes. I learned that my physical and mental health is just as important as academic success since that plays a big factor in how well I can study and learn. Don't be afraid to use the academic resources that Auburn has, such as Supplemental Instruction or the Miller Writing Center, so that you can experience all that Auburn has to offer outside of the classroom as well.

Finally, I encourage you to find the opportunity to show Auburn off to your family or friends. One of my favorite memories from my past year at Auburn was the first football game my dad came to, where I was able to introduce him to all of my new friends and show him how much I loved Auburn. During that weekend I truly felt like an Auburn student and no longer needed to be worried about my experience here.

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SECRETS TO SOAR

Let Tiger Scheduler help you schedule your classes better

Ever wondered if there were other ways your schedule could fit together so you could have Fridays off or all your classes in the morning? Tiger Scheduler is here to help show you all of the different combinations for your class times so you can pick the best schedule for you. Tiger Scheduler is located on your My Academics tab of AU Access. Once there, you can enter all of the courses you want to take and it will generate all of the possibilities. Thousands of options too daunting? You can click and drag times on the schedule that you want to be avoided, or you can pin down specific class sections to help narrow down the options. You can also save the schedules you prefer most by clicking "Add to Favorites". This will allow you to easily find your best schedule again.

While using Tiger Scheduler, you may get an error that says there are too many schedule possibilities. To fix this, just pin down a class section that you like and that will reduce the options available and fix the error.

Please note that Tiger Scheduler will not register you for these classes, so make sure to open the Add or Drop link on the My Academics tab of AU Access and enter the CRNs that Tiger Scheduler provides. Also if you need to make any changes to your schedule, you will need to make the change on the Add or Drop Classes page (not Tiger Scheduler) so it is officially changed.

TIGER SCHEDULER
Find your optimal schedule.

A note from the Involvement Ambassadors

As Involvement Ambassadors, we represent the Office of Student Involvement the 500+ student organizations on campus. Our job is to connect students with organizations that reflect their interests and to assist student organizations in any way we can. We are located in Suite 3130 in the Student Center Mon - Fri, and are available between the hours of 10:00 AM- 2:00 PM and 5:00 PM- 8:00 PM.

Involvement is important for any Auburn student, whether you're here for four years or one semester. Through involvement you can connect with others, develop professionally, grow as leader, network with Auburn faculty/staff, and give back to our community.

Below are some tips specifically for transfer students on how to get involved once at Auburn:

- Meet with an Involvement Ambassador for a one-on-one involvement consultation (Student Center 3130)
- Check involvement opportunities on AUinvolve
- Use the "Ask an Ambassador" live chat feature on the Office of Student Involvement's website to ask questions about involvement
- Attend interest meetings for different organizations. Those dates, times and locations can be found under the Events tab on AUinvolve or on each organization's specific AUinvolve page.

- Fill out your interests profile on AUinvolve to find organizations that are specific to your interests
- Don't be afraid to step outside your comfort zone!

Speaking as transfer student myself, the people I have met through my different organizations have truly shaped my Auburn experience in the best way possible! Moving both states and schools can be overwhelming, but I found my home thorough involvement. No matter what year you are, it is never too late to dive in and find the perfect organization for you!

For more information about the Involvement Ambassadors, please visit our site or our page on AUinvolve.

Apply to be an SOS Orientation Leader!

Do you want to help answer incoming transfer students questions, share your perspective, and tips and tricks you have learned to be successful here? Apply to be an Orientation Leader and make an impact on the incoming transfer students!

Check out our website at fye.auburn.edu/apply for more information about the job and to get the link to the application. **Applications are due Tuesday, October 9th at Noon** and will not be considered

complete until you sign up for an interview time in 189 Foy (also due 10/9 at noon.)

You can also come learn more at our Information Session on **Thursday, Oct 4 at 7pm in Lowder 110.**

We want you to be a part of our team because we really value your experience as a transfer student! If you feel like you do not know enough about the university right now, don't worry. We'll teach you everything you will need to know through our 10 weeks of training.

Applications for Camp War Eagle Camp Counselor or Parent Counselor with are available as well. These positions work with the incoming freshmen class and their families.

We hope to see your application!

AUBURN UNIVERSITY

FIRST YEAR EXPERIENCE

SOS

TIGER SCHEDULER

Find your optimal schedule

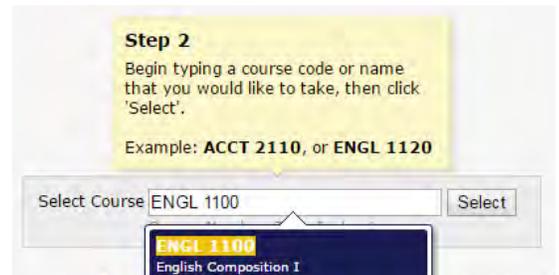**1** **Navigate to Tiger Scheduler and select the term.**

You can find Tiger Scheduler on the My Academics tab of AU Access.

Once you click the Tiger Scheduler logo, select your class term.

2 **Enter your desired classes.**

You can enter courses by the course code (ENGL 1100), title or instructor.

Step 2

Begin typing a course code or name that you would like to take, then click 'Select'.

Example: **ACCT 2110**, or **ENGL 1120**

Select Course [ENGL 1100]   Select

ENGL 1100
English Composition I

3 **View the generated results.**

You may get a lot of class schedule combinations.

Sometimes you may see an error message because you have too many schedule options. See the next step on how to narrow your options before adding another class.

Include schedules containing
☑ Full classes (●)
☑ Waitlistable classes (●)
☑ Online classes (✓)
☑ On-campus classes

Generated Results
◄ ◄ 1 of 115376 ► ►

	Mon	Tue	Wed	Thu	Fri
8 00	MATH 1610 LEC	MATH 1610 LEC	MATH 1610 LEC		MATH 1610 LEC
9 00	COMM 1000 LEC		COMM 1000 LEC		COMM 1000 LEC
10 00	ENGL 1100 LEC		ENGL 1100 LEC		ENGL 1100 LEC
11 00	MUSI 2730 LEC		MUSI 2730 LEC		MUSI 2730 LEC
12 pm					
1 00					
2 00	HIST 1010 LEC		HIST 1010 LEC		HIST 1010 LEC
3 00					
4 00					
5 00					
6 00					

Aug	Sep	Oct	Nov	Dec
English Composition I				
Calculus I				
Public Speaking				
Appreciation Of Music				
World History I				

4 Narrow and sort your options.

› **Click and drag times you do not want classes.**
  › *Schedules that avoid these times will be prioritized in your results.*

› **Pin down class sections you like.**
  › *Tiger Scheduler will only show you schedules with that specific section.*

› **Sort the results using the drop down menu in the upper right.**
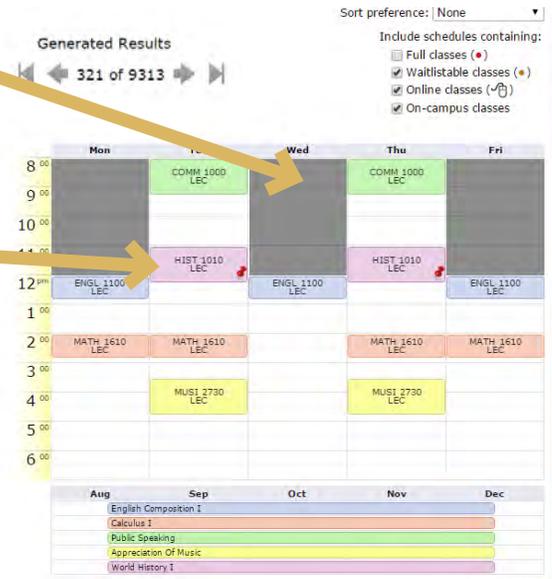
5 Add your preferred schedules to your favorites.

Once you find a schedule you like, save it for later by using the "Add to Favorites" link.

6 Register for your classes.

To get your preferred schedule, you need to enroll for those courses through AU Access.

Copy and paste the listed six digit Course Registration Numbers (CRN) into the Add or Drop Classes Worksheet screen in AU Access.

Then submit the registration request.

You are not registered for the classes until you see **Web Registered** on the Add or Drop Classes Worksheet screen.
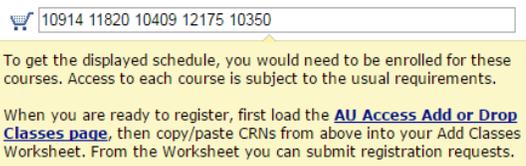
Updates are anticipated to the Tiger Scheduler System. These updates may change the look or functionality of Tiger Scheduler. Any changes to the system will be discussed during Camp War Eagle or SOS, or noted on Tiger Scheduler.

CLASS REGISTRATION

Things to check prior to registration each semester

›**Check your Registration Status.** You can view your specific registration time window on the My Academics tab in AU Access.

›**Check for and Resolve Holds.** Using the My Academics tab, check to see if you have any holds that will prevent you from registering for classes. Contact the appropriate offices to remove any holds.

1 **Navigate to My Academics of AU Access.**

›Log into AU Access (auburn.edu/auaccess). This will take you to the My Academics tab.

2 **Go to the Add or Drop Classes Screen.**

›Click "Add or Drop Classes" in the Registration and Advising Section.

›Select your term from the drop down menu.

›You may be asked to enter a PIN. Your advisor will give you this number.

›You will then see this Add or Drop Classes Screen

Registration and Advising

Tiger Scheduler
Add or Drop Classes
Look up Classes
Academic Advising
Advisement Schedule

Add or Drop Classes

› Any classes that you are registered for will be at the top.

3 **Find the class.**

›To add classes, enter the Course Registration Number (CRN) here.

OR

›Click the "Class Search" button at the bottom of the "Add or Drop Classes" screen. When looking up classes, select the subject then the course number. You will then see all of the section options.

4   Add the class.

› Closed classes are indicated with a C and open classes with a checkbox. When you find an open class, click the checkbox and click Register.

› Once you see **Web Registered** you have successfully added the class.

Sections Found
English

Select	CRN	Subj	Crse	Sec	Cmp	Cred	Title	Days	Time
☐	11972	ENGL	1100	085	A	3.000	English Composition I	TR	05:00 pm-06:15 pm
C	17437	ENGL	1100	086	A	3.000	English Composition I	MWF	08:00 am-08:50 am
C	17439	ENGL	1100	088	A	3.000	English Composition I	TR	02:00 pm-03:15 pm

Register   Add to WorkSheet   New Search

Current Schedule

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade Mode	Title
Web Registered on Mar 10, 2016		17440	MATH	1000	161	Undergraduate	3.000	Standard Grades	College Algebra
Web Registered on Mar 10, 2016		16032	UNIV	1050	027	Undergraduate	1.000	Standard Grades	Success Strategies
Web Registered on Mar 10, 2016		17438	ENGL	1100	087	Undergraduate	3.000	Standard Grades	English Composition I

Total Credit Hours: 7.000
Billing Hours: 7.000
Minimum Hours: 0.000
Maximum Hours: 16.000

5   If a class is closed, use the Waitlist.

Waitlists are not available during Camp War Eagle.

› Getting on the waitlist does not guarantee you will get in the class. If a seat opens up, you will be notified by email and will have 24 hours to claim the seat.

Rules of the Waitlists:

› If you are enrolled in a course, you cannot get on the waitlist of another section of the same course.

› You can only waitlist one section of a course at a time.

When choosing between sections, it may be helpful to see how long the waitlist is:

› WL Cap = the capacity of the waitlist for that class.
› WL Act = number of students on the wait list
› WL Rem = number of waitlist spots still available

Select	CRN	Subj	Crse	Sec	Cmp	Cred	Title	Days	Time	Cap	Act	Rem	WL Cap	WL Act	WL Rem
C	15956	ENGL	2250	003	A	3.000	Survey of American Literature I	MWF	10:00 am-10:50 am	30	30	0	10	9	1
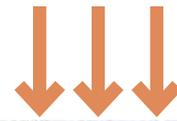
To get on a waitlist, enter the CRN of the course.

› In the error message, you will see a dropdown menu to select "Waitlist".

› Then click "Submit Changes."

⛔ **Registration Add Errors**

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade Mode	Title
Closed - 0 Waitlisted	Waitlist ⌄	17438	ENGL	1100	087	Undergraduate	3.000	Standard Grades	English Composition

Add Classes Worksheet

CRNs

[ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

Submit Changes   Class Search   Reset